



**Preschool & Kids Day Out
Safety Plans & Procedures
for 2021-2022**

Please read this document thoroughly as it describes our safety procedures for this school year. Be aware these plans could change at any time. We will make sure to communicate any changes as soon as a possible. Please email with any questions or concerns.

- **Preschool Drop Off & Pick up**
 - AM drop off at 8:45am, AM pick up is at 11:30am
 - PM drop off at 12:15pm, PM pick up is at 2:45pm
 - Both sets of East doors will unlock for drop off/pickup and will lock after, for the safety of the children.
 - Teachers will open their doors to welcome children at 8:40am/12:10pm. Please do not open the door.
 - If you need to come up to the school during school hours, you can enter the “Church Office” doors and ask the person at the front desk to contact Amy.
 - Parent/Guardians will bring their child to their classroom each day. Each child has a cubby and coat hook to put their belongings in. Pick up is at the same place.
 - High 5’s and 4-5’s will have a different system eventually, but we will all start the year dropping off/picking up inside. You will receive information prior to any changes that are made.
- **Kids Day Out Drop Off & Pick up**
 - Drop off is at 9:00am, Pick up is at 11:30am
 - If your child stays for Extended Day, then pick up is at 2:30pm
 - If you have a preschool aged child and a KDO child, you may drop off your KDO child at 8:50, since preschool starts at 8:45am. Please drop off your preschooler first.
 - Pink Room (ages 18 months-3 years)
 - Your drop off/pick up room is in the Preschool Gathering at the “Pink Room”.
 - Rainbow Room (ages 3-5 years)
 - Your drop off/pick up room is at Room 203. Each child has their own cubby and coat hook to hang their belongings.
 - KDO teachers will open their doors at 8:55am for the day. Please do not open the doors until the teachers do. Thank you!
- **Safety Plans & Procedures**
 - Our school has always followed CDC guidelines per the direction of The Nebraska Department of Health and Human Services.
 - We will be monitoring and staying on top of the safety guidelines set forth by the state throughout the school year.

- Masks will not be required for students or staff at this time, but they are optional. If a mandate were to be put in place, the staff would be required to wear them. Students will not be required to wear masks. It will remain optional.
- We will continue our process of using hand sanitizer and/or washing hands each morning/afternoon at drop off.
- Please continue to monitor your child for symptoms. Please see the “Child’s Illness Policy”, in this packet, to know what to look for. This form must be signed and returned.
- Staff is also required to monitor their symptoms and have a similar Illness Policy.
- All areas/teaching materials and toys will be sprayed with disinfectant after each classroom use.
- School supplies that are used throughout the day will be kept at school and sanitized each day.
- Enhanced teaching for children about staying healthy
 - How to cover a cough/sneeze
 - Washing hands properly
 - Keeping social distancing rules, the best that we can
 - Keeping hands to self always
 - Only using your personal school supplies
- **CDC guidelines will be followed for Early Childcare Programs:**
 - <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>
- School Closures are explained in-depth in our Parent Handbook.